



# APPLICATION FOR EMPLOYMENT AN EQUAL OPPORTUNITY EMPLOYER

**General Information** (This area must be completed):

Today's Date: \_\_\_\_\_ When are you available to report to work? \_\_\_\_\_

Position Desired: 1. \_\_\_\_\_ 2. \_\_\_\_\_ Salary Desired: \$ \_\_\_\_\_

**Personal Information - e-mail:**

Driver's License Number (State and No.)

Full Name (Last, First, Middle)		Maiden/Other Names	Social Security Number	
Street Address	City	State	Zip	Area Code/Telephone

Please indicate source of referral to Yang Enterprises, Inc. ("YEI"): <input type="checkbox"/> Personal Initiative <input type="checkbox"/> National Publication <input type="checkbox"/> Another Company <input type="checkbox"/> Yang Enterprises, Inc. <input type="checkbox"/> Newspaper Ad <input type="checkbox"/> State Employment Agency <input type="checkbox"/> College Campus Recruiter <input type="checkbox"/> Private Employment Agency <input type="checkbox"/> Other			Name of agency, publication, company, or other source
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Which work schedule do you desire? <input type="checkbox"/> Regular <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer Are you on lay-off and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No Will you work overtime if required? <input type="checkbox"/> Yes <input type="checkbox"/> No Which shifts will you work? <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third Will you travel if the job requires it? <input type="checkbox"/> Yes <input type="checkbox"/> No Will you relocate if the job requires it? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you over age 18? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have relatives employed at YEI? <input type="checkbox"/> Yes <input type="checkbox"/> No  If yes, list names and how related below
Are you able to perform the essential functions of the position(s) applied for with or without a reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Have you ever been employed with YEI? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give the dates of employment and under what name.	Are you a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No  If not a U.S. citizen, provide the following information: Type of VISA held :  Alien Registration No.  Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No Proof of eligibility will be required if you are offered employment.
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**References**

List 3 persons familiar with your technical ability and work performance whom we may contact for reference (exclude relatives). We will assume we have your permission to contact these individuals unless you indicate to the contrary.

Name (Last, First, Middle)	Company	Address (City, State, Zip)	Area Code/Telephone No.

**Education**

Attach transcripts of academic records if readily available (**YOUR EDUCATIONAL CREDENTIALS WILL BE VERIFIED**).

Schools Attended	Name and Address of School	Dates Attended		Major Field of Study	Did you graduate?	Grade Point Average (e.g. 3.2/4.0)	Degree and Date Received
		From (Mo/Yr)	To (Mo/Yr)				
High School							
College							
Graduate							
Trade or Technical							
Thesis or significant research in Graduate School or Ph.D. program:							

**Foreign Languages**

Do you speak, read, or write a foreign language? <input type="checkbox"/> Yes <input type="checkbox"/> No				If yes, please indicate the foreign language(s) below.			
	Fluently		Good		Fair		
Speak							
Read							
Write							

**Professional and Academic Achievements\***

(You may exclude all information indicative of age, sex, race, religion, color, national origin, and disability.)

List publications accredited to you or any scientific, business, engineering, or industry awards received.

List scientific, business, industry societies or associations you have belonged to during the past 10 years.

**Occupational Goals\***

What is your occupational goal in the next five years?

Briefly state why you wish to work for Yang Enterprises, Inc. and why you would make a successful employee.

\*If you require additional space, please use attachment.

## Employment History\*

This section must be completed in full. USING "SEE RESUME" IS NOT ACCEPTABLE. Please list your employment history for the last 10 years. Note any periods for which you were not employed.

Employer (Present or Most Recent)		Street Address, City, State, Zip		
Your Job Title		Supervisor Name and Title		
Description of your duties:		From (Mo/Yr)	To (Mo/Yr)	
		Base Pay	Starting Pay \$ Per	Final Pay \$ Per
		Reason for Leaving		
May we contact you at your present place of employment?	<input type="checkbox"/> Yes <input type="checkbox"/> No	May we contact your present employer for references?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please enter Area Code/Telephone No.

Employer (Present or Most Recent)		Street Address, City, State, Zip		
Your Job Title		Supervisor Name and Title		
Description of your duties:		From (Mo/Yr)	To (Mo/Yr)	
		Base Pay	Starting Pay \$ Per	Final Pay \$ Per
		Reason for Leaving		

Employer (Present or Most Recent)		Street Address, City, State, Zip		
Your Job Title		Supervisor Name and Title		
Description of your duties:		From (Mo/Yr)	To (Mo/Yr)	
		Base Pay	Starting Pay \$ Per	Final Pay \$ Per
		Reason for Leaving		

Employer (Present or Most Recent)		Street Address, City, State, Zip		
Your Job Title		Supervisor Name and Title		
Description of your duties:		From (Mo/Yr)	To (Mo/Yr)	
		Base Pay	Starting Pay \$ Per	Final Pay \$ Per
		Reason for Leaving		

Employer (Present or Most Recent)		Street Address, City, State, Zip		
Your Job Title		Supervisor Name and Title		
Description of your duties:		From (Mo/Yr)	To (Mo/Yr)	
		Base Pay	Starting Pay \$ Per	Final Pay \$ Per
		Reason for Leaving		

\*If you require additional space, please use attachment.

## Security Information

1. Have you ever been ARRESTED, TAKEN INTO CUSTODY, HELD FOR INVESTIGATION or QUESTIONING or CHARGED by ANY LAW ENFORCEMENT or PROSECUTING AUTHORITY, TO INCLUDE THE MILITARY? ALL incidents MUST BE INCLUDED, even though charges were dismissed or you merely forfeited collateral, even IF ADJUDICATION WAS WITHHELD. If YES, list below. You may omit anything that happened before your 16th birthday. Do not include TRAFFIC violations for which a fine of less than \$100.00 was imposed.

Yes     No

DATE CHARGE	PLACE (City & State)	ACTION TAKEN

2. Have you ever been a defendant in a civil action for an intentional tort (i.e., assault, batter, false imprisonment, etc.)?  
 Yes  No

If you answered yes, please provide details regarding the nature of the tort, the date of the disposition, the penalty or penalties imposed, and the final disposition of the legal proceeding.

If you have answered yes, to either of the last two questions, the answer(s) will not automatically prevent you from obtaining employment with YEI. Your response will be considered by YEI together with other hiring factors.

3. Have you ever pled Nolo Contendere, entered into a plea bargain agreement or been party to a pre-trial intervention program for any charge?

Yes     No

If yes, please explain:

4. Have you ever been a user of alcoholic beverages which has resulted in:

A. The loss of a job     Yes     No

B. Arrest by police     Yes     No

C. Treatment for alcoholism     Yes     No

If yes, please explain:

5. Have you ever ILLEGALLY USED or EXPERIMENTED with DRUGS, to include MARIJUANA?

Yes     No

If yes, please explain:

6. Have you ever been emotionally/mentally ill, received psychotherapy, or been a patient in a hospital, institution, clinic or medical facility for the treatment of mental/emotional illness, to include depression.

Yes  No

If yes, please explain:

7. Have you ever petitioned to be declared bankrupt or otherwise been the subject of bankruptcy proceedings or had a lien for non-payment of debts filed against your property?

Yes  No

If yes, please explain:

8. Have ANY actions in bankruptcy court or ANY civil judgments ever been entered against you?

Yes  No

If yes, please explain:

9. Have you ever been terminated from a job for any reason other than a voluntary resignation or a reduction in force (lay off)?

Yes  No

If yes, please give date, employer, reason:

10. To your knowledge, have you ever been investigated for, or granted a security clearance or access authorization by any department or agency of the Federal Government?

Yes  No

If yes, list granting agency, type of clearance and date granted:

11. Have you ever had a security clearance or access authorization denied, suspended, revoked?

A. Denied  Yes  No

B. Suspended  Yes  No

C. Revoked  Yes  No

If yes, please give date, agency and reason:

## U.S. Military Service

Did you serve in the Armed Forces?  Yes  No Branch of Service \_\_\_\_\_

Date of Service: From \_\_\_\_\_ To \_\_\_\_\_

Rank at Discharge

Present Active Duty Commitment

Have you ever been released from the Armed Forces with other than an honorable discharge or under less than honorable conditions?

Yes  No

If yes, please explain:

Are you eligible for re-enlistment?  Yes  No

Have you ever been released from the Armed Forces prior to completion of the date of contract or commitment?  Yes  No

If yes, please explain:

## Application Agreement

Please read the following statements carefully. They constitute the conditions for employment with Yang Enterprises, Inc.

- I authorize Yang Enterprises, Inc. to inquire of my schools, former associates, employers or customers.
- I understand that employment depends on a need for my services, satisfactory replies from my references, and favorable report from any required medical examination.
- In consideration of my employment, I agree to conform to the rules and regulations of Yang Enterprises, Inc.
- I understand that no manager or representative of Yang Enterprises, Inc. has authority to enter into any agreement for employment for any specified period of time, and my employment with Yang Enterprises, Inc. is at will and may be terminated by myself or Yang Enterprises, Inc. at any time. I also understand that company booklets describing benefits and the employee handbook are not intended to be contracts of employment and may be altered, amended, discontinued, or modified as Yang Enterprises, Inc. sees fit and appropriate.
- Although management makes every effort to accommodate individual preferences, business needs may at times make the following conditions mandatory: overtime, shift work, rotating work schedules, travel, or a work schedule that includes Saturday and Sunday. I understand and accept these as conditions of my continuing employment.
- If a United States Government security clearance is required after employment, I will make application for same. I understand that my application is contingent upon obtaining all necessary and applicable security clearance.
- I will provide to a company representative the required documentation to establish my employment eligibility in accordance with the immigration reform and control act.
- It is the policy of Yang Enterprises, Inc. to maintain a program for achieving a drug & alcohol free workplace in order to maintain a workplace free of illegal use and abuse of drugs & alcohol. Yang Enterprises, Inc. will implement any method or procedure that is appropriate or required by a government agency or to fulfill a written contract between Yang Enterprises, Inc. and a customer. I agree to submit to such procedure(s) or method(s).
- I hereby certify that the information given in this application form is complete and accurate. I also understand that any misrepresentation, falsification, omission or other such conduct will result in my ineligibility for employment and immediate termination, even if I have been subsequently employed.

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Signature of Applicant

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Date

**We will review your qualifications and will make every effort to reach a decision as quickly as possible.**

Office Location: 1420 Alafaya Trail, Suite 200  
Oviedo, Florida 32765

Telephone: (407) 365-7374  
Fax: (407) 365-2650

Web Site: [www.yangenterprises.com](http://www.yangenterprises.com)

Email: [jobs@yangenterprises.com](mailto:jobs@yangenterprises.com)



# APPLICANT SELF IDENTIFICATION

Name: \_\_\_\_\_

*Last*

*First*

*Middle*

Yang Enterprises, Inc. (YEI) is an equal opportunity, affirmative action employer. We must demonstrate that we meet equal opportunity requirements by reporting statistical information to the Federal Government. The confidential information requested below is necessary for reporting requirements. **This information will not be used in any way to make employment decisions.** We appreciate your cooperation. Your decision to provide or not provide the information will not result in any adverse treatment. Submission of this information is strictly voluntary. Information obtained concerning individuals will only be used in accordance with federal regulations.

To assist in appropriate identification, an applicant may be included in the group to which he or she appears to belong, identifies with, or is regarded in the community as belonging to. Please check the appropriate boxes:

**Female**                       **Male**

**White** - (Not of Hispanic Origin)      All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

**Black or African American** - (Not of Hispanic or Latino)      A person having origins in any of the black racial groups of Africa.

**Hispanic or Latino**      A person Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

**Asian** (Not Hispanic or Latino)      A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, including, for example: Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Native Hawaiian or Pacific Islander** (Not Hispanic or Latino)      A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**American Indian or Alaska Native** (Not Hispanic or Latino)      A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

**Two or More Races** (Not Hispanic or Latino)      All persons who identify with more than one of the above five races.

## Disability

A “disabled individual” means any person who has a physical or mental impairment which substantially limits one or more of such person’s major life activities, has a record of such impairment, or is regarded as having such impairment.

Using this definition as stated above, please check the box to identify yourself as a disabled individual.

**YES**

**NO**





# APPLICANT SELF IDENTIFICATION

## **Veteran Status (*Applicable to U.S. Military Veterans Only*)**

The information provided will be used only in ways that are not inconsistent with the VEVRA. The information you submit will be kept **confidential**, except that (i) supervisors and managers may be informed regarding restrictions in the work or duties of special disabled veterans, and regarding necessary accommodations; (ii) first aid and safety personnel may be informed, when and to the extent appropriate, if you have a condition that might require emergency treatment; and (iii) Government official engaged in enforcing laws administered by OFCCP, or enforcing the Americans with Disabilities Act, may be informed.

- Special Disabled Veterans** Means (i) a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans' Affairs for the disability (A) rated at 30 percent or more, or (B) rated at 10 or 20 percent in the case of a veteran who has been determined under section 38 U.S.C. 3106 to have a serious employment or handicap or (ii) a person who was discharged or released from activity due because of a service connected disability.
- Veteran of the Vietnam Era** Means a person who: (i) served on active duty in the U.S. military, ground, naval or air services for a period of more than 180 days, and who was discharged or released there from with other than a dishonorable discharge, if any part of such active duty was performed: (A) in the Republic of Vietnam between February 28, 1961 and May 7, 1975; or (B) between August 5, 1964 and May 7, 1975, in all other cases; or (ii) was discharged or released from active duty in the U.S. military, ground, naval or air service for a service connected disability if any part of such active duty was performed (A) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (B) between August 5, 1964, and May 7, 1975, in any other location.
- Other Protected Veterans** Includes any veteran who served on active duty in the U.S. military, ground, naval, or air service in a war, campaign or expedition in which a campaign badge has been authorized under laws administered by the Department of Defense
- Recently Separated Veteran** Any veteran who served on active duty in the U.S. military, ground, naval, or air service during the one year period on the date of such veteran's discharge or release from active duty.
- I do not wish to disclose**

Your signature below confirms that the data shown is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **Please return completed form to:**

Yang Enterprises, Inc., 1420 Alafaya Trail, Suite 200, Oviedo, FL 32765  
or Fax: (407) 365-2650